



Auto Draft Payment Authorization

Rushmore Loan Management Services LLC offers a service to have your loan payment automatically withdrawn from your bank account. To enroll or to change your existing enrollment, please visit www.rushmorelm.com and sign into your account or you may complete and return this form by fax to **949-341-2242**, or by mail to **Rushmore, P.O. Box 55004, Irvine, CA 92619-2708, Attn: Customer Service Department**.

Once a completed application is received please **allow 30 days for the Auto Draft to be set up**. If you are currently making your loan payments by mail, online, or by phone please continue to make your payments until you receive written confirmation that your Auto Draft Loan Payment is in effect. **Request for cancellations must be made 3 business days in advance of the payment draft date, request for changes must be made 10 days in advance of the payment draft date.** To cancel your Auto Draft payments please contact our Customer Service Center at 1 888-504-6700.

Please note: If your automatic payment is returned from your bank unable to process, a non-sufficient funds fee may apply, except where restricted by state law or agreement. Multiple non-sufficient funds transactions can result in cancellation of automatic payments. If your loan becomes delinquent this can result in cancellation of automatic payments.

Remember You Can Enroll For Auto Draft Payments Online By Logging Into Your Rushmore Account At www.rushmorelm.com

Bank Account Information

Your bank account must be a financial institution which is accessible by the automated payment clearing house (ACH) and must be an account from which you are authorized to withdraw:

Name as appears on the bank account

Routing / Transit No. (9 digits)*

Please select account type:

Checking: Account No. _____

Savings: Account No. _____

Please check the due date box or circle the draft date during the month you would like to have your monthly payment withdrawn:

Due Date 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15

(Please circle one draft date only and note: If none is selected the draft date will be set up for the payment due date. To ensure you are not assessed late fees, please select a date prior to your late charge assessment date.)

Your Auto Draft Payment Amount

Written Authorization: I authorize Rushmore to withdraw from my bank account, until instructed otherwise by phone or in writing, the following amount (select one):

Scheduled Monthly Payment

Scheduled Monthly Payment plus additional principal of \$ _____

(Adjustable Rate Mortgages and Escrowed loans may cause an adjustment in the amount deducted)

ACKNOWLEDGEMENT

The undersigned authorizes the recurring debit by Rushmore on the bank account referenced above. The undersigned agrees to be bound by the National Automated Clearinghouse Association (NACHA) rules and acknowledges that entries may not be initiated that violate applicable laws, and accepts that Rushmore reserves the right to cancel the automatic payment service without notice to the undersigned.

Date: _____

Name: _____

Loan Number: _____

Contact Number: _____

Property Address: _____

Borrowers Signature: _____

How do I locate my bank routing and account number for my Savings or Checking account?

You can find the Bank Routing Number and your Checking Account Number within the string of numbers located at the bottom of one of your checks. Make sure you are using a check and **NOT** a deposit slip, since the numbers may not be the same.

The numbers at the bottom of your check include a 9-digit Bank Routing Number, your Account Number and the Check Number:

A.B.A Routing Numbers Example

