



Successor in Interest – Request Packet

To protect our customer's information, we are able to communicate and discuss loan information only with the borrower, an authorized third party, or a confirmed successor in interest. As a confirmed successor in interest, you may receive pertinent loan information and documents.

A successor in interest is someone who has received an ownership interest in a property, even if they are not personally obligated to repay the debt.

You may qualify as a successor in interest if you received an ownership interest in a property by one of the following transfers:

- As a result of the death of a co-owner of the property (joint tenant or tenancy by the entirety)
- As a result of the death of a relative
- As a result of a divorce or legal separation
- As a result of a transfer from a borrower to spouse or children
- Through a living trust

To be confirmed as a Successor in Interest follow these steps:

1. Complete the required Successor in Interest Information sheet on page 2 of this packet
2. Provide a copy of the Successor in Interest Requestor's current government-issued identification
3. Provide additional documents required per type of transfer that will occur – see list on page 3 of this packet
4. Submit completed forms and supporting documentation via email to SIIrequest@rushmorelm.com or fax to (949) 341-2216

If you need further assistance contact Rushmore Customer Care at 888.504.6700

Successor-in-Interest Information Sheet

Date:	
Name of Successor in Interest / Requestor:	
Mailing Address:	
Email Address:	
Phone Number:	
Relationship to Rushmore Customer(s):	
Rushmore Customer Name	
Property Address Associated with Rushmore Customer Loan:	
Loan Number (If Available):	
Type of Transfer that will occur (choose from list of types on page 3):	

Submit completed information sheet and supporting documentation via email to SIIrequest@rushmorelm.com or fax to (949) 341-2216

Or mail to: Rushmore Loan Management Services LLC
Attention: DCA SII
P.O. Box 814529
Dallas, TX 75381-4529

Type of transfer list: please include full type title in the information sheet on page 2

The documents listed below for each situation are representative of the documents required to confirm a successor-in-interest but are not exhaustive.

Depending on the state in which the property is located, documents not listed below may be acceptable.

If you have questions about the documents required for your situation, please call us at 888.504.6700.

Transfer due to death of a joint tenant or tenant by the entirety

- Original or legible photocopy of the borrower's certified death certificate
- Copy of deed showing one of the following:
 - joint tenants or tenants by entirety;
 - you and the deceased held title as community property; or
 - transfer of the deceased customers interest in the property upon their death

Transfer to a relative from the death of the borrower

- Original or legible photocopy of the borrower's certified death certificate
- Documents showing interest in property such as one of the following:
 - Letters of testamentary
 - Small estate affidavit
 - A court-authenticated will stating to whom the property is bequeathed
- Legal documentation stating relationship between requesting party and decedent (examples: birth certificates, marriage certificates, adoption papers)

Transfer to spouse, parent or child of the borrower

- Document showing proof of relationship to borrower
- Copy of the most recent deed stating a transfer of title to relative of borrower

Transfer from a divorce decree, legal separation agreement, or settlement agreement by the spouse of the borrower

- Marriage certificate
- Final divorce decree and/or
- Final settlement agreement

Transfer through a living trust

- Certification of trust
- Trust Agreement